



December 2022

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----------|--|-----------|-----------|---|---|----------------------------------|
| | | | | 1 Payroll Closes today. All changes and corrections must be made in Spokechoice for period of 11/16/22-11/30/22. PROVIDERS MAKE SURE GUARDIANS APPROVE HOURS TODAY. | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 PAYDAY Direct Deposits In bank by 9:00am and Paychecks Mailed by 3:00pm today | 13 | 14 | 15 | 16 Payroll Closes today. All changes and corrections must be made in Spokechoice for period of 12/1/22-12/15/22. PROVIDERS MAKE SURE GUARDIANS APPROVE HOURS TODAY. | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 PAYDAY Direct Deposits In bank by 9:00am and Paychecks Mailed by 3:00pm today | 24 |
| 25 | 26 Holiday – Christmas – Affinity Offices are CLOSED | 27 | 28 | 29 | 30 | 31 Happy New Years Eve |