



February 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 Payroll Closes today at 5:00pm. All changes and corrections must be made in Spokechoice for period of 1/16/24-1/31/24. PROVIDERS MAKE SURE GUARDIANS APPROVE HOURS TODAY	2	3
4	5	6	7	8	9	10
11	12 PAYDAY Direct Deposits in bank by 9:00am and Paychecks Mailed by 3:00pm today	13	14 Happy Valentines Day!	15	16 Payroll Closes today at 5:00pm. All changes and corrections must be made in Spokechoice for period of 2/1/24-2/15/24. PROVIDERS MAKE SURE GUARDIANS APPROVE HOURS TODAY	17
18	19 Holiday – Presidents Day – Affinity Offices are CLOSED.	20	21	22	23	24
25	26 PAYDAY Direct Deposits in bank by 9:00am and Paychecks Mailed by 3:00pm tod	27	28	29	Notes:	