



# January 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	<b>1</b> Holiday – New Years Day – Affinity Offices are CLOSED	<b>2</b> Payroll Closes today at 5:00pm. All changes and corrections must be made in Spokechoice for period of 12/16/23 to 12/31/23. PROVIDERS MAKE SURE GUARDIANS APPROVE HOURS TODAY	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b> PAYDAY Direct Deposits In bank by 9:00am and Paychecks Mailed by 3:00pm today	<b>13</b>
<b>14</b>	<b>15</b> Martin Luther King Holiday – Affinity Offices are OPEN	<b>16</b> Payroll Closes today at 5:00pm. All changes and corrections must be made in Spokechoice for period of 1/1/24-1/15/24. PROVIDERS MAKE SURE GUARDIANS APPROVE HOURS TODAY	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>
<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b> PAYDAY Direct Deposits In bank by 9:00am and Paychecks Mailed by 3:00pm today	<b>27</b>
<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>	<b>Notes:</b>		