



January 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 Payroll Closes today. All changes and corrections must be made in Spokechoice for period of 12/16/21 to 12/31/21. PROVIDERS MAKE SURE GUARDIANS APPROVE HOURS TODAY.	4	5	6	7	8
9	10	11	12 PAYDAY Direct Deposits in bank by 9:00am and Paychecks Mailed by 3:00pm today	13	14	15
16	17 Payroll Closes today. All changes and corrections must be made in Spokechoice for period of 1/1/22-1/15/22. PROVIDERS MAKE SURE GUARDIANS APPROVE HOURS TODAY.	18	19	20	21	22
23	24	25	26	27	28	29
30	31	Notes: Affinity Office is open on Monday January 17 th – Martin Luther King Holiday.				