



March 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 Payroll Closes today at 5:00pm. All changes and corrections must be made in Spokechoice for period of 2/16/24-2/28/24. PROVIDERS MAKE SURE GUARDIANS APPROVE HOURS TODAY	2
3	4	5	6	7	8	9
10	11	12 PAYDAY Direct Deposits In bank by 9:00am and Paychecks Mailed by 3:00pm today	13	14	15	16 Payroll Closes today at 5:00pm. All changes and corrections must be made in Spokechoice for period of 3/1/24-3/15/24. PROVIDERS MAKE SURE GUARDIANS APPROVE HOURS TODAY
17 Happy St. Patricks Day!	18 All hours must be approved by 9:00am – no exceptions. Payroll closed on 3/16/24	19	20	21	22	23
24	25	26 PAYDAY Direct Deposits In bank by 9:00am and Paychecks Mailed by 3:00pm today	27	28	29 Good Friday- Affinity offices are OPEN	30
31 Happy Easter	Notes:					