



November 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 Payroll Closes today at 5:00pm. All changes and corrections must be made in Spokechoice for period of 10/16/24-10/31/24. PROVIDERS MAKE SURE GUARDIANS APPROVE HOURS TODAY.	2
3	4	5	6	7	8	9
10	11 Holiday – Veterans Day – Affinity Offices are OPEN	12 PAYDAY Direct Deposits In bank by 9:00am and Paychecks Mailed by 3:00pm today	13	14	15	16 Payroll Closes today at 5:00pm. All changes and corrections must be made in Spokechoice for period of 11/1/24-11/15/24. PROVIDERS MAKE SURE GUARDIANS APPROVE HOURS TODAY.
17	18 All hours must be approved by 9:00am – no exceptions. Payroll closed on 11/16/24	19	20	21	22	23
24	25	26 PAYDAY Direct Deposits In bank by 9:00am and Paychecks Mailed by 3:00pm today	27	28 Holiday – Thanksgiving – Affinity Offices are CLOSED	29 Holiday – Thanksgiving – Affinity Offices are CLOSED	30