



January 2025

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			<p>1 Holiday – New Years Day – Affinity Offices are CLOSED</p> <p>Payroll Closes today at 5:00pm. All changes and corrections must be made in Spokechoice for period of 12/16/24 to 12/31/24. PROVIDERS MAKE SURE GUARDIANS APPROVE HOURS TODAY</p>	<p>2 All hours must be approved by 9:00am – no exceptions. Payroll closed on 12/31/24</p>	3	4
5	6	7	8	9	<p>10 PAYDAY Direct Deposits In bank by 9:00am and Paychecks Mailed by 3:00pm today</p>	11
12	13	14	15	<p>16 Payroll Closes today at 5:00pm. All changes and corrections must be made in Spokechoice for period of 1/1/25-1/15/25. PROVIDERS MAKE SURE GUARDIANS APPROVE HOURS TODAY</p>	17	18
19	<p>20 Martin Luther King Holiday – Affinity Offices are OPEN</p>	21	22	23	<p>24 PAYDAY Direct Deposits In bank by 9:00am and Paychecks Mailed by 3:00pm today</p>	25
26	27	28	29	30	31	