



March 2025

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1 Payroll Closes today at 5:00pm. All changes and corrections must be made in Spokechoice for period of 2/16/25-2/28/25. PROVIDERS MAKE SURE GUARDIANS APPROVE HOURS TODAY
2	3 All hours must be approved by 9:00am – no exceptions. Payroll closed on 3/1/25	4	5	6	7	8
9	10	11	12 PAYDAY Direct Deposits In bank by 9:00am and Paychecks Mailed by 3:00pm today	13	14	15
16 Payroll Closes today at 5:00pm. All changes and corrections must be made in Spokechoice for period of 3/1/25-3/15/25. PROVIDERS MAKE SURE GUARDIANS APPROVE HOURS TODAY	17 Happy St. Patricks Day!	18	19	20	21	22
23	24	25	26 PAYDAY Direct Deposits In bank by 9:00am and Paychecks Mailed by 3:00pm today	27	28	29
30	31	Notes:				